

Washington District Library Board met on August 18, 2020, and was called to order at 7:00 p.m. by Vice President Linda Fitzgerald.

Members present: Joann Bailey, Deb Dukes, Linda Fitzgerald, Aaron James, Stacey Morris, and Stacy Smith.

Joan Ruppman was absent.

Also present: Lexie Walsh (Director), and Ali Dixon (Recording Secretary)

Recognition of visitors: There were no visitors.

Public Comment: No public comment was made.

Consent Agenda Items

1. Minutes of Meetings
 - a. Regular Board Meeting Minutes—07.21.20
 - b. Space Planning Meeting Minutes—08.05.20
 - c. Finance Committee Meeting Minutes—08.10.20
2. Financial Statements
 - a. Check Register--August
 - b. Budget Worksheet--August

Stacy Smith asked to pull the Budget Worksheet. She questioned the jump in the sub budget line. Lexie Walsh explained that the library had two unexpected retirements necessitating the use of a sub to cover hours.

Aaron James made a motion to approve the Consent Agenda Items. Stacey Morris seconded the motion. Roll call vote: Deb Dukes, yes; Linda Fitzgerald, yes; Aaron James, yes; Stacey Morris, yes; Stacy Smith, yes; and Joann Bailey, yes. The motion passed.

Treasurer's Report

Stacey Morris made a motion to receive and file the Treasurer's Report for audit. Deb Dukes seconded the motion. Roll call vote: Linda Fitzgerald, yes; Aaron James, yes; Stacey Morris, yes; Stacy Smith, yes; Joann Bailey, yes; and Deb Dukes, yes. The motion passed.

Director's Report**

Lexie Walsh gave her Director's Report on the following topics: Customer Service & Community Relations, Organizational Growth, Administration & Human Resource Management, Financial Management/Legal Compliance/Fundraising, and Board of Trustee Relationship. Ali Dixon also gave a report on Summer Reading statistics.

Approve FY20 IPLAR

Lexie Walsh gave an overview of the IPLAR. Stacy Smith made a motion to approve the FY20 IPLAR. Joann Bailey second the motion. All in favor. The motion passed.

Approve CLA Services Contract

Lexie Walsh gave an overview of the CLA Services Contract and the decision to outsource bookkeeping. Stacey Morris pointed out some issues within the contract. The Board discussed the contract issues and the difficulties presented by delaying approval, as well as potential solutions. Deb Dukes made a motion to approve the CLA Services Contract pending negotiations between Lexie Walsh, Stacey Morris, and CLA. Joann Bailey seconded the motion. Roll call vote: Aaron James, yes; Stacey Morris, yes; Stacy Smith, yes; Joann Bailey, yes; Deb Dukes, yes; and Linda Fitzgerald, yes. The motion passed.

Approve Director's FY21 Goals

Aaron James made a motion to approve the Director's FY21 Goals. Deb Dukes seconded the motion. All in favor. The motion passed.

Committee Reports

The Space Planning Committee met on August 05, 2020. The Finance Committee met on August 10, 2020. There were no further committee reports.

WACC Report

WACC met at the end of July. Five Points is doing very well all things considered. They have seen a rise in scheduled and rescheduled events. The Five Points Friday concert series has been going well and has been very well received by the community.

Other Discussion

There was no other discussion.

Public Comment

There was no public comment.

Board Comment

There was no Board comment.

Adjourn

Stacy Smith made a motion to adjourn. Deb Dukes seconded the motion. All in favor. The motion passed. The meeting was adjourned at 7:52 p.m.

Ali Dixon (Recording Secretary)

Stacey Morris (Secretary)

***Additional documents available upon request*