



WASHINGTON DISTRICT LIBRARY Space Planning Committee Meeting Minutes August 18, 2020

Washington District Library Space Planning Committee met on August 18, 2020, and was called to order at 2:02 p.m. by Linda Fitzgerald.

Members present: Deb Dukes, Ali Dixon, Linda Fitzgerald, Carey Gibbons, Rhiannon Shoults, and Lexie Walsh.

Recognition of visitors: There were no visitors.

Public Comment: No public comment was made.

Discuss Second Draft of Product A+D Plan

The committee went area by area and indicated which option they prefer in each space. They also determined what further changes they desired in the current draft of the plan.

Discuss Furniture, Flooring Options from Product A+D

The committee went area by area to select their preferred furniture style for each space. They also narrowed the carpet and other flooring options down so that Product A+D can send samples.

Determine Feedback for Product A+D

The committee's feedback for Product Architecture + Design included a combination of options 1 and 2 of the second draft with additional changes in several areas, most notably in the self-checkout/book drop area. They also determined their preferred furniture styles for each space and narrowed down the flooring options.

Determine Next Steps for Main Refresh Project

The committee determined that their next step would be to send their feedback to Product Architecture + Design. When a final plan is decided upon by the committee, Product A+D will be asked to present it to the entire Board so they may ask questions and approve of the design plan. After receiving approval of the design plan, the committee will proceed in choosing furniture, flooring, and color options. They, with the help of Product A+D, will present the interior design choices to the Board for approval or substitution if there is disagreement.

Other Discussion

There was no other discussion.

Public Comment

There was no public comment.

Board Comment

There was no board comment

Adjourn

The meeting was adjourned at 3:10 p.m.

Meeting Minutes prepared by Ali Dixon