

Washington District Library Board met on May 17, 2022, and was called to order at 7:00 p.m. by Linda Fitzgerald.

Members present: Joann Bailey, Deb Dukes, Stacey Morris, Joan Ruppman, Stacy Smith, Shelby Yocum, and Linda Fitzgerald.

Also present: Lexie Walsh (Director), and Ali Dixon (Recording Secretary).

Recognition of visitors: Visitors included three members of the public; Diane Murphy, Barb Childers, and Lorena Cary.

Public Comment: Diane Murphy, Barb Childers, and Lorena Cary each made statements in support of the Sunnyland Branch remaining opening and voicing their belief in the inadequacy of outreach as a replacement.

Consent Agenda Items

1. Minutes of Meetings
 - a. 04.19.22 Board Meeting Minutes
2. Financial Statements
 - a. Check Register--May
 - b. Budget Worksheet--May

Linda Fitzgerald asked to pull the check register. She asked for clarification on two different entries; one under building paid to the Waldinger Corporation and the other under utilities paid to Five Points, but marked as building repairs. Lexie Walsh explained that the first was for HVAC repairs at the Sunnyland Branch, and that the other was for snow removal, but was marked as building repair due to limitations in QuickBooks. Stacy Smith made a motion to approve the Consent Agenda Items. Joann Bailey seconded the motion. Roll call vote: Deb Dukes, yes; Stacey Morris, yes; Joan Ruppman, yes; Stacy Smith, yes; Shelby Yocum, yes; Joann Bailey, yes; and Linda Fitzgerald, yes. The motion passed.

Treasurer's Report

Stacy Smith presented the treasurer's report. She drew the board's attention to \$14,745 transfer, a final payment from the renovation, as the only thing of note. Deb Dukes made a motion to receive and file the Treasurer's Report for audit. Stacey Morris seconded the motion. Roll call vote: Stacey Morris, yes; Joan Ruppman, yes; Stacy Smith, yes; Shelby Yocum, yes; Joann Bailey, yes; Deb Dukes, yes; and Linda Fitzgerald, yes. The motion passed.

Director's Report**

Lexie Walsh gave her director's report over the following topics: customer service & community relations, organizational growth, administration & human resource management, financial management/legal compliance/fundraising, and board of trustees relationship. In her presentation of the circulations stats, Lexie informed the Board of a mistake that had been made in the copy sent out in the board packet. The outreach statistics had not been broken out separately and a corrected copy would be sent after the meeting.

Approve FY23 Meeting Date Ordinance

Lexie Walsh reviewed the meeting dates for FY23, drawing special attention to the dates for September and October as they had been moved from the third Tuesday of the month to the fourth due to conflicts. Deb Dukes made a motion to approve the FY23 meeting date ordinance. Shelby Yocum seconded the motion. All in favor. The motion passed.

Stacy Smith made a motion to enter closed session to discuss the director's FY23 salary. Stacey Morris seconded the motion. All in favor. The motion passed. The meeting entered closed session at 7:39 p.m.

Discuss Director's FY23 Salary

Closed Session (5 ILCS 120/2)(c)(1)

Discuss Director's FY23 Salary

The board exited closed session and the regular meeting resumed at 8:09 p.m.

Approve Director's FY23 Salary

Stacy Smith made a motion to approve the director's FY23 salary at \$71,070, a 3% increase. Deb Dukes seconded the motion. Roll call vote: Joan Ruppman, yes; Stacy Smith, yes; Shelby Yocum, yes; Joann Bailey, yes; Deb Dukes, yes; Stacey Morris, yes; and Linda Fitzgerald, yes. The motion passed.

Approve FY23 Working Budget and Draft Budget & Appropriations Ordinance

Lexie Walsh introduced the working budget and draft budget & appropriations ordinance, reminding the board that these were the same items that had been reviewed at the last two meetings. Stacy Smith commented that she had sent an email about increasing the utilities line of the budget due to the Ameren increase, however further investigation showed that the utilities are going to be 20% underspent this year, putting them in a good place for a potential increase next year. Joann Bailey made a motion to approve the FY23 working budget and the draft budget & appropriations ordinance. Stacy Smith seconded the motion. Roll call vote: Stacy Smith, yes; Shelby Yocum, yes; Joann Bailey, yes; Deb Dukes, yes; Stacey Morris, yes; Joan Ruppman, yes; and Linda Fitzgerald, yes. The motion passed.

Committee Reports

The Citizen Concerns Committee met on May 16, 2022. Linda Fitzgerald reported on what was discussed at the meeting, stated changes that will be made, and a statement in support of the staff. An email will be sent to all who sent emails to the board stating their concerns.

WACC Report

There was no WACC report.

Other Discussion

Deb Dukes brought the topic of Branch weekend hours, introduced at the last meeting, up for discussion. The board debated the statistical need and logistical concerns at length. Lexie Walsh reminded the board that a vote on the matter could not take place at the current meeting as it had not been published in the agenda. It was decided that a special meeting would be scheduled the following Tuesday, May 24, so further discussion and a

vote could take place. The board also requested that Lexie bring several scenarios and staffing options for the board to consider.

Public Comment

There was no public comment.

Board Comment

There was no Board comment.

Adjourn

Stacy Smith made a motion to adjourn. Joan Ruppman seconded the motion. All in favor. The motion passed. The meeting was adjourned at 8:55 p.m.

Alison Dixon (Recording Secretary)

Shelby Yocum (Secretary)

***Additional documents available upon request*