

Meeting Called to Order at 7:00 pm by Linda Fitzgerald.

Members Present were: Deb Dukes, Joan Ruppman, Joann Bailey, Linda Fitzgerald, Stacey Morris, Stacy Smith, Shelby Yocum

Also present: Lexie Walsh (director)

Recognition of Visitors

Pam Tomka, Lorena Cary, Sharon Waters

Public Comment

no public comment

Consent Agenda Items-

1. Minutes of Meetings
 - a. [01.17.23 Board Meeting](#)
 - b. [02.08.23 Personnel & Policy Meeting](#)
 - c. [02.21.23 Board Meeting](#)
 - d. [03.14.23 Finance Meeting](#)
2. Financial Statements
 - a. [Check Register—03.21.23](#)
 - b. [Budget Worksheet—March](#)

Deb Dukes made a motion to approve the consent agenda. Joann Bailey seconded it. The motion passed.

Treasurer's Report—February

Stacy Smith made a motion to submit and file for audit. Joan Ruppman seconded it. The motion passed

Director's Report

Circulation Statistics—February

April FoWL Requests

Lexi reported that the FOWL -Book sale will be April 21-24. In the library, the print management system has had a few minor snags, but has gone pretty smoothly with few complaints. The mobile print starts at end of the month so staff can get used to it.

Alli is working on kickoff carnival (June 5th). She is preparing for a bigger turnout and asking for board volunteers.

The landlord approved the branch renovation. Lexi is conducting a summer staff survival game during the chaos of summer reading. The deadline for staff poll is Friday 24. She reported that the new board members voted in on April 4th will be sworn in between May 15th and June 17th.

Lexi reported that the patron count has never included drive through books at Main Branch. She will look into solutions .

[Review FY24 Working Budget](#)

Lexi shared that we would be spending down some special reserves for branch renovations and prices increases (internet, etc.). The budget includes a full time outreach position

Linda Fitzgerald asked if we can afford outreach or if we are overspending.

Stacy Smith wants to set parameters to know what success looks like for a full time outreach position,

Joan Ruppman stated that to entice a person, the position needs to be full time; Joan also wants to know what parameters are. Lexi shared tha the position needs to meet goals of library to meet people who aren't coming to library already. Joan asked if other libraries have this position? (yes-fondulac). Discussed that demands and parameters are determined by population

Stacy Morris asked : can we afford this? Lexi- we will have to spend down reserves

The board will discuss and approve Budget in June. Until then, she will set parameters for full time position now to have measurable standards .

[Approve Recommendation for Branch Summer Hours](#)

Lexi shared that the Branch library will be open from 9-1 on Saturday from June 10-July 15 (6 Saturdays) Joan Ruppman made a motion to approve the Summer Branch hours; Deb Dukes seconded the motion. The motion passed.

[Approve Branch Renovation Bid](#)

Lexi went over the Branch Renovation bid from Rump Contruction (out of Peoria).

Joann Bailey made a motion to approve the Branch Renovation bid Deb Dukes seconded it. The motion passed

Committee Reports

none

WACC Report

Stacy Smith reported that Five Points did hire a fundraiser developer

Public Comment:

Pam Tomka is optimistic about the outreach; hopefully it will help the community.

Board Comment

none

Adjourn

Joann Bailey made the motion to adjourn the board meeting at 8:15 pm; Stacy Smith seconded it.



WASHINGTON DISTRICT LIBRARY
380 N Wilmor Rd, Washington, IL
BOARD MEETING
MINUTES
03.21.23
7:00 PM