

MEETING CALLED TO ORDER/ROLL CALL

Meeting called to order at 7PM by Stacy Smith.

Board members present: Stacy Smith, Deb Dukes, Pam Tomka, Karen Williams, Shelby Yocum, Joan Ruppman.

Board members absent: Ashley Mahony.

Also present: Lexie Walsh.

RECOGNITION OF VISITORS

None

PUBLIC COMMENT

None

CONSENT AGENDA ITEMS

- 1. MINUTES OF MEETINGS**
 - a. 12.17.24 REGULAR BOARD MEETING**
- 2. FINANCIAL STATEMENTS**
 - a. CHECK REGISTER--JANUARY**
 - b. BUDGET WORKSHEET—JANUARY**
- 3. TREASURER’S REPORT—DECEMBER**
- 4. APPROVE RELEASE OF CLOSED MEETING MINUTES**
- 5. APPROVE CHANGES TO POLICY MANUAL**
- 6. APPROVE RECOMMENDATION FOR RSA DAY CLOSURE**

Joan Ruppman asked about a \$400.00 refund from the previous Treasurer’s Report. Lexie Walsh explained that it was a donation that was credited to a specific budget line rather than going into the general donation fund.

Joan Ruppman also asked if staff who don’t attend RSA Day are paid. Lexie Walsh explained that staff who don’t attend RSA Day can choose to work their normal hours or take personal time.

Karen Williams asked why the audit fund balance changed significantly on the December Treasurer’s Report but there was no fee paid to the auditors on January’s check register. Lexie Walsh explained that the check was approved at the December meeting and was reflected on the December check register. However, because Treasurer’s Reports are one month “behind” Board meetings, the December Treasurer’s Report isn’t presented until the January meeting.

Stacy Smith asked about a large cleaning fee at both locations; Lexie Walsh explained that it was for the semi-annual carpet cleaning.

Joan Ruppman made a motion to approve the consent agenda items.

Karen Williams seconded the motion.

Ayes: Stacy Smith, Deb Dukes, Pam Tomka, Karen Williams, Shelby Yocum, Joan Ruppman.

Nays: none

DIRECTOR'S REPORT

CIRCULATION STATISTICS—NOVEMBER DONATIONS—DECEMBER

Pam Tomka asked if there is an option for online magazine subscriptions. Lexie Walsh explained that online subscription managers are expensive and most patrons who check out magazines prefer print versions. Lexie Walsh asked about moving capital expenses from the regular budget worksheet into Special Reserve expenses. Stacy Smith suggested moving physical items as well as major repairs into Special Reserve. She further suggested created a policy about Special Reserve spending. Joan Ruppman asked Lexie to create a list of anything moved to Special Reserve and present it at the next Board meeting. Lexie Walsh informed the Board she would be sending out another poll to set a Long Range Planning meeting. Stacy Smith shared that combined digital and physical circulations are close to pre-COVID numbers; while physical circulation reminds down, total circulation has rebounded.

COMMITTEE REPORTS

None

WACC REPORT

Stacy Smith shared an overview of the January 22, 2025 WACC Board meeting. Bob Brown is the WACC treasurer; Chris Dubois is the new vice president; and Steve Brown is the new president. She also shared that the planned capital campaign for the pool will likely expand to encompass the entire facility.

OTHER DISCUSSION

Stacy Smith mentioned that the Bicentennial Committee is hosting a luncheon on February 20.

PUBLIC COMMENT

None

BOARD COMMENT

Deb Dukes asked who is running for the open Board seats in the upcoming election. Lexie Walsh shared that Deb Dukes and Stacy are running for re-election; other candidates are Lorena Cary, Robert Marin, and Chris Nichols.

Stacy Smith shared that the Chamber of Commerce is hosting a candidate forum on February 25 from 5-7PM. Pam Tomka asked that more detail be included in WDL's non-resident card policy. Lexie Walsh responded that she will bring an updated policy recommendation to the February Board meeting.

ADJOURN

Karen Williams made a motion to adjourn at 7:59PM.

Pam Tomka seconded the motion.

The motion passed unanimously.