



ORDINANCE 2024-2025/01

ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL YEAR
BEGINNING THE 1ST DAY OF JULY 2024 AND ENDING THE 30TH DAY OF JUNE 2025

WHEREAS, The Board of Trustees of the Washington District Library, Tazewell County, Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Library District for the fiscal year beginning July 1, 2024 and ending June 30, 2025 and the same has been conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance on July 16, 2024, notice of which was given at least thirty (30) days prior thereto; and

WHEREAS, all other legal requirements have been duly complied with by the Board of Trustees of the Washington District Library;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE WASHINGTON DISTRICT LIBRARY, IN THE COUNTY OF TAZEWELL AND STATE OF ILLINOIS, AS FOLLOWS:

Section 1: That the following sums, or so much thereof as by law may be authorized, be and the same are hereby budgeted, set aside, and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2024 and ending June 30, 2025; and the objects and purposes for which said appropriations are made, and the amounts thereby appropriated are as follows; to-wit:

| CORPORATE PURPOSES | \$1,375,157 |
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| [40 ILCS 5/21-110; 21-110.1] | |
| Salaries | \$748,806 |
| Employee benefits | \$77,416 |
| Print materials | \$66,950 |
| Periodicals | \$4,349 |
| Non-print materials | \$82,646 |
| Automated services | \$36,865 |
| Postage | \$5,000 |
| Utilities | \$53,797 |
| Staff, board development | \$10,000 |
| Library supplies | \$23,595 |
| Public relations, publicity | \$8,000 |
| Contractual services | \$74,600 |
| Equipment, maintenance | \$17,778 |
| Building, maintenance | \$10,500 |
| Furniture, fixtures | \$3,250 |
| Branch rent | \$34,957 |
| Special programs | \$50,854 |
| Payment to Special Reserve Fund | \$65,795 |



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| SOCIAL SECURITY FUND | \$57,881 |
| [40 ILCS 5/21-110; 21-110.1] | |
| Social Security & Medicare | \$57,881 |

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| ILLINOIS MUNICIPAL RETIREMENT FUND | \$76,009 |
| [40 ILCS 5/7-105; 7-171] | |
| IMRF | \$76,009 |

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| AUDIT | \$9,000 |
| [75 ILCS 16/30-45 and 50 ILCS 310/9] | |
| Audit | \$9,000 |

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| LIABILITY, WORKERS' COMPENSATION, UNEMPLOYMENT INSURANCE | \$35,609 |
| [745 ILCS 10/9-107] | |
| Employee wages | \$7,804 |
| General liability insurance | \$1,448 |
| Property insurance | \$6,234 |
| Bond insurance | \$1,946 |
| Workers' compensation insurance | \$1,448 |
| Unemployment insurance | \$4,729 |
| Risk management | \$11,000 |
| Legal fees | \$1,000 |

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| TOTAL EXPENDITURES | \$1,553,655 |
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Section 2: Appropriated for the foregoing expenses from the following estimate of revenues, by source, anticipated to be received by the Library District in the fiscal year:

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| REVENUES | \$1,531,419 |
| Gifts and donations | \$51,763 |
| Special purpose grants | \$36,269 |
| Interest | \$48,108 |
| Fines and fees | \$11,106 |
| Corporate Personal Property Replacement Tax | \$41,750 |
| Tax for General Operating | \$1,188,364 |
| Tax for Social Security | \$53,012 |
| Tax for Illinois Municipal Retirement | \$52,005 |
| Tax for Audit | \$19,013 |



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| Tax for Liability and Insurance | \$30,030 |
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Section 3: The cash on hand deemed by law as current assets available for library purposes:

| ESTIMATED CASH ON HAND | |
|---|--------------------|
| Monday, July 1, 2024 | \$1,959,301 |
| Estimated fiscal year 2024-2025 revenues | \$1,597,214 |
| Estimated fiscal year 2024-2025 expenditures/operating budget | \$1,581,608 |
| Monday, June 30, 2025 | \$1,974,907 |